



Procurement Lead

Do you want to lead our procurement excellence? We are seeking a **Group Buyer/ Supply Chain Lead** to take charge of our procurement and supply chain strategy.

Reporting to the Commercial Director, you'll be the driving force behind optimising supplier Relationships, securing rebates, and ensuring top-tier quality across all projects. You will manage our Stepnell Supply Chain and play a key role in shaping procurement processes to achieve maximum value. If you're a detail-oriented professional with strong communication skills, a passion for innovation, and a commitment to excellence, we want you on our team. Join us and lead the way in procurement.

Key Responsibilities:

- **Lead and Manage:** Oversee the Group buying function, reporting directly to the Commercial Director.
- **Supply Chain Champion:** Act as the principal contact for the Stepnell Supply Chain (SSC), promoting its benefits and managing the intranet presence.
- **Strategic Procurement:** Develop and implement group framework agreements, manage supplier accounts, negotiate rebates, and ensure the best value for the company.
- **Innovation and Quality:** Stay ahead of market trends, lead procurement initiatives, and maintain our reputation for delivering quality products.
- **Team Collaboration:** Support project teams, lead buying training and manage procurement for various departments including IT.
- **Data-Driven Decisions:** Analyse procurement data, suggest improvements and provide insights to the Senior Leadership Team.
- **SSC Management:** Oversee SSC operations, manage supplier relationships, and ensure compliance with business standards.
- **Continuous Improvement:** Drive the enhancement of procurement and SSC systems, integrating new technologies for efficiency.
- **Support Business Growth:** Assist in work-winning and tender processes, and encourage labour-only procurement options.

The ideal candidate:

- Construction sector knowledge and experience
- **Leadership and Integrity:** A great team player with excellent communication skills, high personal integrity, and enthusiasm.
- **Analytical Skills:** Ability to analyse data and make informed decisions to drive procurement excellence.
- **In-depth knowledge:** Proficient in credit queries, accounting functions, and understanding of contract conditions and terms.
- **Innovator:** Continuously challenge and improve existing processes, ensuring the best outcomes for the business.



You can be based from any of our offices Rugby, Nottingham, Wantage, Bristol, Southampton and Poole. This is an exciting opportunity to influence the future of procurement within our business. If you're ready to make a significant impact and lead a key function within our organisation, we'd love to hear from you!

Why Stepnell

At our core, we are committed to inspiring, nurturing, and investing in our people, ensuring that their careers are both fulfilling and rewarding. As proud holders of Investors in People Gold accreditation, we recognise that our employees are the driving force behind our success. We value everyone's contribution and curiosity rules within our teamship philosophy. We aim to empower our people to make a difference and drive positive change across our business and services.

To show our appreciation, we offer generous and competitive benefits including, an enhanced pension scheme with a Stepnell contribution of 7% to help secure your financial future, annual leave that increases with service and the flexibility to purchase more, market-leading employee referral scheme, and for eligible roles comprehensive health coverage, adjustable start and finish times and a car allowance or company car.

Join us in a collaborative and inclusive environment where your well-being is our priority, and your contributions are truly valued.

About Us

We are a family-run business with a history of more than 155 years, we are stable and reliable, making long-term decisions in the best interest of our people and customers.

Our unique and growing capabilities span construction, property development, energy, joinery, and concrete repairs, enabling us to meet the diverse needs of our customers. With six regional offices in Nottingham, Rugby, Wantage, Bristol, Southampton, and Poole, across 3 business units, our geographical reach allows us to maintain high levels of repeat business, currently representing 75% of our turnover.

Our team of experts rises to every challenge, we are proactive problem solvers, and collaborate every step of the way, ensuring our customers have a smooth experience.